

Saint Lucia, 28<sup>th</sup> November 2024

Our ref.: OECS/BioSPACE/2024/WRK\_03

**SUBJECT: INVITATION TO TENDER FOR CLIMATE CHANGE RESILIENCE WORKS IN ANTIGUA AND BARBUDA, MONTSERRAT AND SAINT VINCENT AND THE GRENADINES**

Dear Madam/Sir,

Further to your enquiry regarding the publication of the above-mentioned tender, the complete tender dossier includes:

**VOLUME 1**

SECTION 1: INSTRUCTIONS TO TENDERERS

SECTION 2: TENDER FORM

Annex 1 - Declaration of honour on exclusion and selection criteria.....Form A.14a

SECTION 3: TENDER GUARANTEE FORM

SECTION 4: QUESTIONNAIRE

Additional notice to tenderers

General information about the tenderer .....Form 4.1

Organisation chart.....Form 4.2

Power of attorney.....Form 4.3

Financial statement .....Form 4.4

Financial identification form ..... Forms 4.5 a) + b)

Technical qualifications:

Overview of the tenderer's personnel.....Form 4.6.1.1

Personnel to be employed on the contract .....Form 4.6.1.2

Professional experience of key personnel

Curriculum vitae .....Form 4.6.1.3

Plant .....Form 4.6.2

Work plan and programme .....Form 4.6.3

Experience as contractor.....Form 4.6.4

Data on joint ventures .....Form 4.6.5

Litigation history.....Form 4.6.6

Quality assurance system(s).....Form 4.6.7

Accommodation for the supervisor.....Form 4.6.8

Further information .....Form 4.6.9

SECTION 5: ADMINISTRATIVE COMPLIANCE GRID AND EVALUATION GRID

Administrative compliance grid

Evaluation grid



Antigua and Barbuda, Commonwealth of Dominica, Grenada, Montserrat, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, British Virgin Islands, Anguilla, Martinique, Guadeloupe

## **VOLUME 2**

SECTION 1: CONTRACT FORM

SECTION 2: GENERAL CONDITIONS FOR WORKS CONTRACTS

SECTION 3: SPECIAL CONDITIONS

SECTION 4: SPECIMEN PERFORMANCE GUARANTEE

SECTION 5: SPECIMEN PREFINANCING PAYMENT GUARANTEE

SECTION 6: SPECIMEN RETENTION GUARANTEE

## **VOLUME 3**

TECHNICAL SPECIFICATIONS

## **VOLUME 4**

FINANCIAL OFFER UNIT PRICE CONTRACTS

## **VOLUME 5**

DESIGN DOCUMENTS, INCLUDING DRAWINGS

For full information about procurement procedures please consult the practical guide and its annexes, which can be downloaded from the following web page:  
<https://wikis.ec.europa.eu/display/ExactExternalWiki/ePRAG>

We look forward to receiving your tender.

The tender has to be sent or hand delivered no later than the submission deadline at the address specified in the instructions to tenderers.

By submitting a tender, you accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received by you on the date upon which the contracting authority sends it to the electronic address you referred to in your offer.

If you decide not to submit a tender, we would be grateful if you could inform us in writing, stating the reasons for your decision.

Yours sincerely,



Chamberlain Emmanuel (Mr.)  
Head of Environmental Sustainability Division  
**OECS Commission**



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